



## The Leadership School at Kieve

### **Position: Resident Overseer**

Responsible to: The Directors of the Leadership School

Employment Period: Approximately three months: Fall Session (mid-August through mid-November), with the option of returning for a four month Spring Session (mid-February through mid-June)

### **Primary Responsibilities:**

- To serve as a cabin counselor, living in a cabin with the students
- To participate in the presentation of effective and enjoyable learning experiences to students
- A teaching internship is available upon request

### **Specific Responsibilities:**

- To supervise students overnight in their cabins and prepare them for the start of each day
- In conjunction with the other Interns, plan and run afternoon and evening activities
- To facilitate at the challenge course
- To support and assist Leadership School Teachers as requested
- To serve as a role model for Leadership School students
- To develop and maintain a positive, safe and healthy learning and living environment both for Leadership School participants and coworkers
- To actively engage in team meetings and to contribute in all ways possible
- To take part in Outreach Programs at schools throughout Maine and New England
- To participate in and complete specific projects as requested
- To contribute to Kieve-Wavus Education in other ways such as helping with grounds maintenance, fund-raising efforts, and program development
- To serve as an ambassador for the Leadership School at all times

### **Qualifications:**

- Hold a Bachelor's degree in a related field or be in the process of earning such a degree
- Have a strong interest in working with middle and high school students
- Possess excellent interpersonal and communication skills
- Feel very comfortable speaking to and working with groups
- Have demonstrated in the past an ability to be part of and contribute to a team effort
- Be able to balance competing and multiple priorities
- Have shown the capability of working independently
- Be comfortable adjusting to quickly changing circumstances; in other words, to be flexible
- Be willing to hold both oneself and others to high standards
- Preference will be given to those with experience with the experiential teaching/learning methodology
- In addition, experience in developing classroom curriculum is helpful

Interested candidates should email a letter of interest and a resume to [leadershipschool@kieve.org](mailto:leadershipschool@kieve.org) and be prepared, if requested, to send at least one letter of reference.