



The Leadership School at Kieve

Position: Teaching Intern

Reports To: Leadership School Director

Employment Period: approximately three months fall session (mid-August – mid-November) with the option of returning for the four-month spring session (mid-February – mid-June)

Primary Functions:

- Serve as Cabin Staff living in the cabins with the students
- Participate in the delivery of meaningful and powerful learning experiences to students
- Develop qualifications of a highly skilled educator applying the experiential learning model
- Gain hands-on experience while pursuing personal and professional goals

Responsibilities:

- Supervise students overnight in cabins; assist students in starting their day
- Plan and run afternoon and evening activities
- Support teachers as needed and facilitate on the challenge course
- Serve as a role model to the students
- Develop and maintain a positive, safe and healthy learning and living environment for the students and coworkers
- Actively engage in team meetings and contribute to all opportunities the team identifies
- Participate in Outreach programs as needed
- Observe teachers in the classroom: learn classroom management, curriculum design and delivery, small and large group facilitation, and strong role modeling skills
- As comfort increases, teach in the classroom
- Be an ambassador for The Leadership School
- Participate in and complete special projects as assigned
- Support all other efforts that contribute to Kieve-Wavus Education, Inc., ie, grounds maintenance, fund-raising efforts, program development, etc.

Qualifications:

- Bachelor's degree in a related field or in the process of receiving a degree
- Strong interest in and experience working with middle and high school aged students
- Excellent interpersonal and communication skills
- Effective presentation and public speaking skills
- Track record of being a strong member of a highly productive team
- Ability to manage competing and multiple priorities
- Capacity to work independently and as a member of a highly integrated team
- Comfort being flexible and adjusting to quickly changing circumstances
- High standards for self and others
- Experience delivering the experiential learning model preferred
- Curriculum development experience helpful

Interested candidates should send resume and letter of interest to Jean H. Haeger, Director (jeanh@kieve.org) and be prepared to send at least one letter of reference.